



Suggested Reading Materials for the ACCI Exams

The following materials are the source for the majority of questions on the exams:

Provincial Condominium/Strata Legislation

Links for downloadable versions are available on the CCI website at:

<http://www.cci.ca/CONTACTUS/chapterlocations.asp> - the links are included on the map

Canadian Condominium Legislation: A Coast to Coast Comparison ("Condo Primer"), Canadian Condominium Institute, Toronto, ON, 2010

CCI Review, Canadian Condominium Institute (various issues, with particular reference to "Condo Cases Across Canada" as summarized by James Davidson)

CCI Code of Ethics and Professional Conduct for Professional Associates, Canadian Condominium Institute, Toronto, ON, 2009

The following materials were used as sources for some of the questions, and may be useful reading:

Chairing a Meeting with Confidence, 3rd Edition, Kevin Paul, Self-Counsel Press, Vancouver, BC, 1995.

Reserve Fund Essentials, Jonathan H. Juffs & Graham D. Oliver, Oliver Interactive Inc., Toronto, ON, 2007

Reserve Funding for Condominiums – Provincial Legislation and Commentary on Local Practice, 2nd Edition, Kim Coulter, Ron Danks, Jim Davidson, Gerry Fanaken & Peter Leong, Canadian Condominium Institute, Toronto, ON, 2006

Essential Issues for Realtors in the Condominium Act, 1998, Canadian Condominium Institute – Golden Horseshoe Chapter, Hamilton, ON, 2004

Fine & Deo's Condominium Meeting FAQs, Jonathan Fine & Mario Deo, Fine & Deo, Toronto, ON, 2003

Condominium Directors and the Annual General Meeting, Shirley McManus, 1994

Agreement of Purchase and Sale – Condominium Resale, Ontario Real Estate Association/Toronto Real Estate Board, 2009 (retrieved from http://www.torontorealestateboard.com/consumer_info/forms/pdf/form101_2009.pdf)

Roberts Rules of Order (1915 edition, but adequate for questions in the exam)
ParliPro – Professional Parliamentary Services (retrieved from <http://www.rulesonline.com/>)

Relevant to Ontario

Condominium Handbook (Ontario), 7th Edition, Gerry Hynman, QC, LL.M., FCCI, Canadian Condominium Institute, Toronto, ON, 2008

The Condominium Act, 1998 – A Practical Guide, J. Robert Gardiner, BA, LL.B., ACCI, FCCI, Canada Law Book Inc., Toronto, ON, 2001

Condominium Ownership Ontario – What You Need to Know, Audrey M. Loeb, LL.B., LL.M., ACCI, Canadian Condominium Institute, Toronto, ON

Note: Provincial condominium/strata acts are available for download through links on the CCI website, as noted. *Chairing a Meeting with Confidence* can be purchased at bookstores, ordered from an on-line book retailer or directly from Self-Counsel Press. Other documents which are not referenced as available on the internet may be purchased through the CCI Toronto Chapter website bookstore (<http://www.ccitoronto.org/ONLINEBOOKSTORE/default.asp>).